

MSD OF WARREN COUNTY

CHARGING POLICY

MSD policy for charging is as follows:

In grades 7-12, students are allowed to charge a maximum of 5 (five) meals per semester. Students receive a “lunch card” for the meal that they need to charge. The date of the charge is recorded on the card in order to keep track of the number of times the card is used. Students must pay negative balances prior to charging again. This is required to avoid large negative balances on accounts.

Charges at breakfast which rarely occur are handled in the same manner as lunch charges.

In grades K-6, charges are allowed until a negative balance of \$10.00 is reached. Parents are notified as soon as a student has a negative balance through various methods. Text messages to parents and printed statements that are sent home with students are the most common. These notifications take place several times per week while a student has a negative balance.

Once a student surpasses a negative balance of \$10.00, the student is given an alternative lunch (peanut butter/jelly sandwich and milk). This is a non-reimbursable meal.